

TURTLE ROCK HILLS COMMUNITY ASSOCIATION  
APPROVED MINUTES OF THE MEETING HELD  
November 13, 2018  
Following the Annual Meeting

**CALL TO ORDER**

Meeting was called to order at 7:05 pm.

Meeting was held at Turtle Rock Community Center, 1 Sunnyhill Drive, Irvine, CA.

Directors present: Jane Weyhrauch, Diane Lawrence, Madonna Saxton, Cindy Liebeck and Anne Skiver.

Management present: Bonnie Atkinson, representing Huntington West Properties, Inc.

**Director Positions 2018-2019**

President: Jane Weyhrauch

Vice President: Diane Lawrence

Secretary: Cindy Liebeck

Treasurer: Madonna Saxton

Member at Large: Anne Skiver

**ARCHITECTURAL MATTERS**

**18861 VIA PALATINO**

The Board reviewed the Application for Home Improvement for planting of a Peppermint Willow (*Agoniflexuosa*) in the front landscape. Motion to deny was made by Director Weyhrauch and 2<sup>nd</sup> by Director Liebeck due to the height of the tree at maturity. All in favor, motion carried.

**5392 AMALFI DRIVE**

The Board reviewed the Architectural Application for remodel dated November 3, 2018 for an addition of 1000 square feet of the home and replacement for roofing on the home with Boral Duralite Saxony Charcoal Blend tile. Front brickwork approved as Glen-Gery brick in the color Antique Ivory, exterior texture in the color Tuscany by Texston, Dual pane windows by Anderson E Series, Exterior folding patio doors in Aluminum Ultra. Motion was made by Director Lawrence and 2<sup>nd</sup> by Director Skiver to approve the application and plans as submitted. All in favor, motion carried.

**18841 VIA MESSINA**

The Board reviewed the Application for Home Improvement for solar placement on roof of home facing Via Messina. This application replaces the previously submitted application at the October 9, 2018 meeting for solar panels on the rear of the home. Motion was made by Director Weyhrauch and 2<sup>nd</sup> by Director Skiver to approve the application for panel placement on the front of the home. All in favor, motion carried.

**HOMEOWNER FORUM**

5382 Amalfi Drive requested the Board's assistance in contacting the owner of 18801 Via Palatino to trim their trees that were creating a view issue.

18831 Via Palatino requested the Board's assistance in contacting the owner of 18821 Via San Marcos to trim their trees that were creating a view issue. Director Liebeck stated she would make an attempt to contact the owner.

**MINUTES**

The Board reviewed the minutes from the October 9, 2018 Board meeting. A motion was made by Director Weyhrauch to approve, Director Liebeck 2<sup>nd</sup> the motion. All in favor, motion carried.

## TREASURER'S REPORT/FINANCIALS

Financials were not available for this meeting.

## LANDSCAPE

The Board reviewed the landscape report for November 2018. There was no home chosen for Home of the Month for November 2018.

## INSURANCE REVIEW

The Board reviewed the coverage for Directors and Officers coverage. Coverage is currently at 16M. The Board requested a complete copy of all policies. The manager will request and submit to the Board via email for review.

## UTILITY DOORS ON AMALFI

The Board reviewed the bids submitted for the replacement of all current utility door enclosures n Amalfi with redwood doors and frames, painted to match existing doors. A motion was made by Director Skiver to approve the bid submitted by Brian Cass in the amount of \$12,060.00. Motion was 2<sup>nd</sup> by Director Liebeck. All in favor, motion carried.

## BUDGET

The Board reviewed the proposed budget for the 2019 fiscal year. A motion was made by Director Liebeck to approve the budget as submitted with no increase in dues. Motion was 2<sup>nd</sup> by Director Saxton. All in favor, motion carried.

## TAX REVIEW

The Board reviewed the bid submitted by CPA, Robert Owens for the preparation of the 2018 taxes and financial review. A motion was made by Director Lawrence to approve the bid. Motion was 2<sup>nd</sup> by Director Liebeck. All in favor, motion carried.

## ANNUAL MAILING

The annual mailing to the members will go out at the end of November. Director Lawrence will review the mailing before sending.

## ADJOURNMENT

There being no further business, a motion was made by Director Liebeck to adjourn the meeting at 8:35 pm to enter executive session to discuss legal and member discipline matters. Motion was 2<sup>nd</sup> by Director Lawrence. All in favor, motion carried.

Minutes submitted by Bonnie Atkinson, Manager

*Bonnie Atkinson*

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Name, Acting Secretary

December 11, 2018  
Approved Date